

**** NEW JOB**** An education provider is seeking a Head of Events. Paying £30,000 and based in Kensington. If you are interested, please email your CV to emma.colville@questprofessional.co.uk

Job: Head of Events

Location: Kensington

Salary: £30,000

Job Description:

The company is hiring to fill the position of Head of Events. As we expand the camp business, we are looking to hire somebody with experience in marketing and events to be an energetic and committed events planner, preparing, planning and executing the summer camps.

In collaboration with our team, the role will involve:

- Planning the content of each camp
- the marketing and advertising of the camps
- The sales of the camps to clients and families
- The recruitment and management of staff
- Day-to-day running on site of the camps during the summer.

Outside the summer months, this role will include:

- Winter planning for the following year
- The chance to organise London-based events for the organisation such as debate nights, poetry competitions, sports events and parent Q&As.
- Building the events side of the organisation and help drive future business in improving the outreach and relationships with both current and prospective clients.